

Presentation Evaluation Form:

Presenter Name:

Evaluator Name (optional):

Content and Scientific Merit (60 points)

Introduction:

- Defines background and importance of research.
- States objective, and is able to identify relevant questions.

Body:

- Presenter has a scientifically valid argument.
- Addresses audience at an appropriate level (rigorous, but generally understandable to a scientifically-minded group).
- Offers evidence of proof/disproof.
- Describes methodology.
- The talk is logical.

Conclusion:

- Summarizes major points of talk.
- Summarizes potential weaknesses (if any) in findings.
- Provides you with a “take-home” message

Speaking Style/Delivery: (20 points)

- Speaks clearly and at an understandable pace.
- Maintains eye contact with audience.
- Well rehearsed (either extemporaneous or scripted presentation).
- Limited use of filler words (“umm”, “like”, etc.).
- Speaker uses body language appropriately.
- Speaker is within time limits.
- Speaker is able to answer questions professionally.
- Speaker is dressed appropriately.

Audio/Visual (20 points)

- Graphs/figures clear and understandable.
- The text is readable and clear.
- Audio/Visual components support the main points of the talk.
- Appropriate referencing of data that is/was not generated by presenter.

General Comments